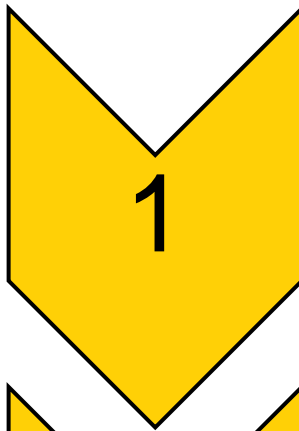
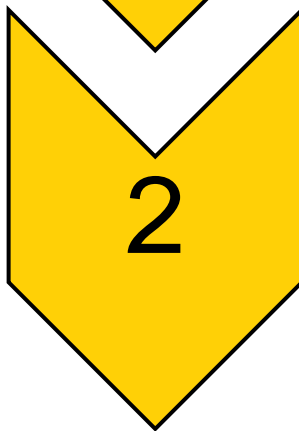


Transition

The following process is in place to ensure the transition for pupils and parents who leave during the school year (unplanned move)



- School staff pass information to the new school, once a new school has been identified. This will include a copy of the child's latest school report and some information regarding current attainment and personal information shared by the current class teacher.
- It will also include any paperwork held by the Family Worker and/or SENCO.
- If a child is not attending Putnoe Primary and is believed to have left but no new school has been identified, then staff will report the child as Missing in Education directly to the Educational Welfare Service (EWO)



- Information is passed electronically if the receiving school subscribe to CPOMS (Child Protection On-Line Monitoring Service) and the child is recorded as on-roll at the receiving school.