

Pupil Premium Policy

Putnoe Primary School

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1. Aims

This policy aims to:

- › **Provide background information** about the pupil premium grant so that all members of the school community understand its purpose and which pupils are eligible
- › Set out **how the school will make decisions** on pupil premium spending
- › **Summarise the roles and responsibilities of those involved** in managing the pupil premium in school

2. Legislation and guidance

This policy is based on the [allocations and conditions of grant guidance 2023 to 2024](#), published by the Education and Skills Funding Agency (ESFA). It is also based on guidance from the Department for Education (DfE) on [virtual school heads' responsibilities concerning the pupil premium](#), and the [service premium](#).

3. Purpose of the grant

The pupil premium grant is additional funding allocated to publicly funded schools to raise the attainment of disadvantaged pupils and support pupils with parents in the armed forces.

The school will use the grant to support these groups, which comprise pupils with a range of different abilities, to narrow any achievement gaps between them and their peers.

We also recognise that not all pupils eligible for pupil premium funding will have lower attainment than their peers. In such cases, the grant will be used to help improve pupils' progress and attainment so that they can reach their full potential.

4. Use of the grant

Children should reach their full potential, and that any child who faces disadvantage of any kind, should have any barrier they may face removed so that they can succeed. Our school prides itself in using the additional funding we receive to enhance the curriculum and provision in school for children who may face a challenge when learning. It is understood that every child is unique and will have their own individual needs, which may vary during their time at school. Children are spoken to about their dreams and ambitions, and strategies are put in place to help them achieve them.

The ultimate aim for the children eligible for pupil premium funding is for their attainment in core subjects to be in line with children who are not eligible for pupil premium funding. It is known that children who are classed as disadvantaged may face a variety of challenges that impact negatively on their academic outcomes. The plans we have made try to address each of these challenges individually so that we can put in measures to overcome these, ultimately leading to improved attainment for our children that are eligible for pupil premium funding.

Good and outstanding quality first teaching in the most important aspect of improving outcomes and education for all children. Every child has an effective teacher, who are provided with the relevant training and resources to help them to implement an excellent learning experience for all learners. The effectiveness of teaching is monitored regularly and support staff are deployed according to need.

A number of specialist staff are employed, who work with children that have unique needs and who require a level of specialist support. Our school also have a team of well-trained teaching assistants, who work under the teachers' direction to help children to fill gaps in learning and to catch up if they are not keeping up with the content and pace of the curriculum.

The needs of children extend far beyond their academic strengths and weaknesses. We know that families supporting the child are the biggest factor that influence the child's access to education. Therefore, we work closely with families who may be needing additional support. Children are given equal access to extra-curricular opportunities, and can continue to develop their cultural capital to better access academic learning.

To make decisions on how best to spend the Pupil Premium funds, we use a range of methods, including:

- Annual questionnaires about each child completed by the class teacher to identify specific, individual needs

- Analysis of attainment statistics in each year group within the school, along with a comparison to both national and non-disadvantaged attainment
- Analysis of need for our most vulnerable children, who are supported by our family support worker or safeguarding team
- Analysis of attendance

We use a range of sources to ensure our approaches are based on research evidence – mainly [guide published by the Education Endowment Foundation \(EEF\)](#)

We align our use of Pupil Premium funding with the 3-tiered approach described in the EEF's pupil premium guide, as follows:

- Support the quality of teaching, such as staff professional development
 - PSHE curriculum development
 - Behaviour policy
 - Vocabulary teaching
 - Access to reading texts
 - Librarian
 - Training
 - Phonics training and resources
 - Metacognition
 - Feedback
- Provide targeted academic support, such as tutoring
 - Homework
 - Oral language interventions
 - Gap analysis and intervention planning
 - Specialist speech and language teaching assistant
 - Academic mentor
 - Tutoring
 - Teaching assistants
- Tackle non-academic barriers to academic success, such as attendance, behaviour and social and emotional support
 - Family worker
 - Parental workshops
 - Trauma informed practice training
 - Device access
 - Wrap-around care
 - Attendance officer
 - Extra-curricular activities
 - Roles and responsibilities
 - Clothing

Our use of the pupil premium and activities align with the DfE's 'menu of approaches'.

We will publish our strategy statement on the school's use of the pupil premium in each academic year on the school website, in line with the DfE's [guidance on using the pupil premium](#) and using the templates on GOV.UK.

Our pupil premium strategy statement is available here: [Putnoe Primary School Pupil Premium Strategy](#)

5. Eligible pupils

The pupil premium is allocated to the school based on the number of eligible pupils in reception to year 6.

Eligible pupils fall into the categories explained below.

5.1 Ever 6 free school meals

Pupils recorded in the most recent October school census who are known to have been eligible for free school meals at any point in the last 6 years (as determined by the DfE's latest conditions of grant guidance).

This includes pupils first known to be eligible for free school meals in the most recent October census.

It does not include pupils who received universal infant free school meals but would not have otherwise received free lunches.

5.2 Looked-after children

Pupils who are in the care of, or provided with accommodation by, a local authority in England or Wales for at least 1 day. Allocations will be provisionally based on the children looked-after data return in March of the previous year, and then confirmed in December of the current year based on the children looked-after data return in March of the current year.

5.3 Post looked-after children

Pupils recorded in the most recent October census who were:

- › Looked after by an English or Welsh local authority immediately before being adopted, or who left local authority care on a special guardianship order or child arrangements order
- › In state care from outside England and Wales before being adopted

5.4 Ever 6 service children

Pupils recorded in the most recent October census:

- › With a parent serving in the regular armed forces
- › Who have been registered as a 'service child' in the school census at any point in the last 6 years (as determined by the DfE's latest conditions of grant guidance), including those first recorded as such in the most recent October census
- › In receipt of a child pension from the Ministry of Defence because one of their parents died while serving in the armed forces

6. Roles and responsibilities

6.1 Headteacher and senior leadership team

The headteacher and senior leadership team are responsible for:

- › Keeping this policy up to date, and ensuring that it is implemented across the school
- › Ensuring that all school staff are aware of their role in raising the attainment of disadvantaged pupils and supporting pupils with parents in the armed forces
- › Planning pupil premium spending and keeping this under constant review, using an evidence-based approach

- › Monitoring the attainment and progress of pupils eligible for the pupil premium to assess the impact of the school's use of the funding
- › Reporting on the impact of pupil premium spending to the governing board on an ongoing basis
- › Publishing the pupil premium strategy statement on the school's use of the pupil premium in each academic year on the school website, in line with the DfE's [guidance on using the pupil premium](#) and using the templates on GOV.UK.
- › Providing relevant training for staff, as necessary, on supporting disadvantaged pupils and raising attainment

6.2 Governors

The governing board is responsible for:

- › Holding the headteacher to account for the implementation of this policy
- › Ensuring the school is using pupil premium funding appropriately, in line with the rules set out in the conditions of grant
- › Monitoring the attainment and progress of pupils eligible for the pupil premium, in conjunction with the headteacher, to assess the impact and effectiveness of the school's use of the funding
- › Monitoring whether the school is ensuring value for money in its use of the pupil premium
- › Challenging the headteacher to use the pupil premium in the most effective way
- › Setting the school's ethos and values around supporting disadvantaged members of the school community

6.3 Other school staff

All school staff are responsible for:

- › Implementing this policy on a day-to-day basis
- › Setting high expectations for all pupils, including those eligible for the pupil premium
- › Identifying pupils whose attainment is not improving in response to interventions funded by the pupil premium, and highlighting these individuals to the senior leadership team
- › Sharing insights into effective practice with other school staff

6.4 Virtual school heads

Virtual school heads are responsible for managing pupil premium funding for children looked after by a local authority, and allocating it to schools. Their responsibilities include, but are not limited to:

- › Identifying the eligible looked-after children and informing the local authority
- › Making sure methods for allocating and spending ensure that looked-after children benefit without delay
- › Working with each looked-after child's educational setting to put together a personal education plan, agree how pupil premium funding will be spent to meet the need identified in this plan, and ensure the funding is spent in this way
- › Demonstrating how pupil premium funding is raising the achievement of looked after children

Virtual school heads are in charge of promoting the educational achievement of all the children looked after by the local authority they work for.

6.4 The Special Educational Needs Coordinator

The special educational needs coordinator (SENDCo) is responsible for:

- › working with virtual school heads

7. Monitoring arrangements

This policy will be reviewed annually by the headteacher. At every review, the policy will be shared with the governing board.

8. Links with other policies

This policy is linked to the Pupil Premium Strategy, which can be found by clicking this link [Pupil Premium Strategy](#).