Company Registration Number: 08434113 (England & Wales)

PUTNOE PRIMARY SCHOOL

(A Company Limited by Guarantee)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2020

PUTNOE PRIMARY SCHOOL
(A Company Limited by Guarantee)

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REFERENCE AND ADMINISTRATIVE DETAILS

Trustees	Mr Carl Du Plessis, Parent Governor & Chair Mrs Deborah Orr, Parent Governor & Vice Chair Mrs Gillian Peck, Headteacher Mrs Allison Llewellyn, Staff Governor Miss E Shakeshaft, Staff Governor Rev Simon Dommett, Co-opted Governor (resigned 19 October 2020) Mrs Emily Perry, Co-opted Governor (appointed 25 September 2019) Mrs Louise Smith, Co-opted Governor (appointed 25 September 2019) Mrs Anna Smith, Co-opted Governor (appointed 25 September 2019) Dr David Rooks, Co-opted Governor (appointed 3 December 2019) Mr Anthony Duffy, Co-opted Governor (appointed 3 December 2019) Mr Simon Petch, Deputy Headteacher (appointed 6 January 2020)
Company registered number	08434113
Company name	Putnoe Primary School
Principal and registered office	Church Lane Bedford MK41 0DH
Company secretary	Mrs A M Llewellyn
Senior management team	Gillian Peck, Headteacher Simon Petch, Deputy Headteacher - Acting Headteacher from 2 January 2020 Matthew Rogers, Senior Teacher Andrew Pope, Senior Teacher Pauline Gayle, Senior Teacher Joanne Camino, Senior Teacher Helen Clarke, Senior Teacher Clare Bilham, Senior Teacher
Independent auditors	MHA MacIntyre Hudson Chartered Accountants Statutory Auditor Moorgate House 201 Silbury Boulevard Milton Keynes Buckinghamshire MK9 1LZ
Bankers	National Westminster Bank Plc 81 High Street Bedford MK40 1YN

REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2020

Solicitors	Stone King Solicitors 13 Queens Square Bath BA1 2HJ

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees present their annual report together with the financial statements and auditors' report of the charitable company for theyear 1 September 2019 to 31 August 2020. The annual report serves the purposes of both a Trustees' report and a directors' report under company law.

The Academy Trust operates an academy for pupils aged 4 to 11 serving a catchment area in Bedford. It has a pupil capacity of 630 and had a roll of 585 in the school census on January 2020.

Structure, governance and management

a. Constitution

The Academy is a charitable company limited by guarantee and an exempt charity. The Academy is a single Academy Trust and these financial statements give the results of the Academy as a single entity. The Academy is incorporated in England and Wales.

The charitable company's memorandum and articles of association are the primary governing documents of the Academy Trust.

The Trustees of Putnoe Primary School are also the directors of the charitable company for the purposes of company law. The Trustees are also known as Governors.

The charitable company is known as Putnoe Primary School.

Details of the Trustees who served during the year, and to the date these accounts are approved are included in the Reference and administrative details on page 1.

b. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member. Further details can be found in note 24.

c. Trustees' indemnities

Governors benefit from indemnity insurance to cover the liability of the Governors which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the Academy Trust. The cost of this insurance in the year was included in the RPA scheme operated by the ESFA. Further details can be found in note 12.

Structure, governance and management (continued)

d. Method of recruitment and appointment or election of Trustees

The Governing Body comprises of a minimum of two parent Governors, up to seven community Governors, up to two staff Governors and the Headteacher. The parent Governors are elected by the parent body of the School. The staff Governors are elected by the School's staff. The community Governors are appointed by the Members of the Academy Trust. Community Governors may be re-appointed after the end of their term of office. Individuals may request to join the Governing Body and the Members of the Academy Trust may decide to invite one of these individuals to join should a vacancy arise.

The Governing Body has historically experienced difficulties in recruiting suitable members, which has meant that numbers have been below what would normally be expected. However during the current academic year, the governing body has managed to recruit more community governors.

e. Policies adopted for the induction and training of Trustees

All Governors undertake training as appropriate to their work at the School. New Governors will be provided with an induction programme. A log is kept of all Governor training and reviewed on a regular basis at the full Governing Body meetings.

The Governors, who are also the charity Trustees, are responsible for the overall management and control of the School and meet at least three times a year. The work of reviewing and monitoring most policies is ordinarily delegated to the members of the Committees as outlined below. They all work under the chair of a Governor appointed at the first committee meeting in each academic year. Terms of reference of these committees are agreed annually at these meetings.

Unfortunately due to the current difficulty in recruiting members to the Governing Body, reviewing and monitoring of policies is undertaken in the half termly full Governing Body meetings.

The Clerk to the Governing Body co-ordinates the work of the Governors and their committees, prepares agendas and papers and reviews matters arising. The Finance Manager prepares the accounts on behalf of the Governors. All Governors give their time to the role freely, no remuneration or expenses were paid in the year.

Structure, governance and management (continued)

f. Organisational structure

The Governors determine the general policies of the School. The day to day running of the School is delegated to the Headteacher, supported by the Senior Management Team. The Headteacher undertakes the key leadership role overseeing educational, pastoral and administrative functions in consultation with the Senior Management Team. The day to day administration is undertaken within the policies and procedures approved by the Governors. Only significant expenditure decisions and major capital projects should be referred to the Governors for prior approval. The Headteacher is an ex-officio Governor and Accounting Officer and attends all Governing Body meetings. The School Finance Manager attends the full Governing Body Meetings.

The Governing Body
The Governing Body will take a strategic role, act as a critical friend to the School and be accountable for its decisions. It will set the vision and key goals and agree, monitor and review policies, targets and priorities.

Within this role, the Governing Body takes on specific tasks relating to the management of the school and ensuring the standards of education received by the pupils of the school.

Specifically with respect to Standards within the school:

- To consider and advise the Governing Body on standards and other matters relating to the school's curriculum, including statutory requirements and the School's Curriculum Policy and Teaching and Learning Policy.
- To consider curricular issues which have implications for finance and personnel decisions and to make recommendations in relation to this.
- To ensure that children's enjoyment of lessons is an integral part of all curriculum planning.
- To oversee the analysis annually of test data and pupil assessment and make recommendations as appropriate.
- To ensure that all curricular improvements required by OfSTED are implemented.
- To review annually the School Prospectus.
- To make arrangements for the Governing Body to be represented at School Improvement discussions with the SIA and for reports to be received by the Governing Body.
- To oversee arrangements for individual Governors to take a leading role in specific areas of provision (e.g. SEN, Literacy, Numeracy and Curriculum Leadership Groups), to receive regular reports from them and advise the Governing Body.

With respect to the management of the school:

- To draft and review annually the staffing structure, in consultation with the Headteacher.
- To oversee the selection and appointment procedure for all staff.
- To oversee and review termly, the school's safeguarding procedures, including the implementation of the Child Protection and Safer Recruiting policies.
- To establish and review a Performance Management policy for all staff.
- To oversee the process leading to staff reductions.
- To keep under review staff workllife balance, working conditions and well-being, including the monitoring of absence.
- To make recommendations on personnel related expenditure.
- To ensure that EFSA regulatory and guidance documents are implemented appropriately in the school, with specific reference to the role assigned to the Governing Body.

Structure, governance and management (continued)

In addition, the following other sub-committees are there to meet specific needs:

Staff Pay Committee

- To consider and decide upon all matters relating to staff pay as part of the annual review process in accordance with the whole school salary policy agreed by the Governing Body in respect of the following staff: school teachers; NJC Local Government Services Staff; and any other staff as determined by the Governing Body.

Hearings committee

- To make any determination to dismiss any member of staff.
- To make any decisions under the Governing Body's personnel procedures (e.g. disciplinary, grievance, capability where the Headteacher is the subject of the action).
- To make any determination or decision under the Governing Body's General Complaints Procedure for Parents and others.
- To make any determination or decision under the Governing Body's Curriculum Complaints Procedure, in respect of National Curriculum disapplications, and the operation of the Governing Body's charging policy.
- To oversee arrangements for educational visits, including the appointment of a named co-ordinator ("EVC").

Appeals committee

- To consider any appeal against a decision to dismiss a member of staff made by the Hearings Committee.
- To consider any appeal against a decision short of dismissal under the Governing Body's personnel procedures (e.g. disciplinary, grievance, capability).
- To consider any appeal against selection for redundancy.
- To consider any appeal against a pay decision.

Pupil Discipline Committee

- To consider representations from parents in the case of exclusions office days or less (Committee may not re-instate).
- To consider representations from parents in the case of exclusions totalling more than five but not more than 15 school days in one term (meeting to be held between 6th and 15th school days after receiving notice of the exclusion).
- To consider the appropriateness of any permanent exclusion or any exclusion where one or more fixed period exclusions total more than 15 school days in one term or where a pupil is denied the chance to take a public examination (meeting to be held between 6th and 15th school days after receiving notice of the exclusion).

Headteacher's Performance Review Group

- To arrange to meet with the External Adviser / School Improvement Partner to discuss the Headteacher's performance targets.
- To decide, with the support of the External Adviser / School Improvement Partner, whether the targets have been met and to set new targets annually.
- To monitor through the year the performance of the Headteacher against the targets.
- To make recommendations to the Management Committee in respect of awards for the successful meeting of targets set.

Structure, governance and management (continued)

g. Arrangements for setting pay and remuneration of key management personnel

Key Management Personnel of the Academy comprise the Governors and Senior Management Team. The Governors are not remunerated in their role as Governors.

The Headteacher's remuneration is set by the Headteacher Performance Review Group following performance management review and bench marked against appropriate pay in the sector. The remuneration of all other staff are considered annually and at strategic times in the year by the Staff Pay Committee following appraisals and based on initial recommendations by the Headteacher.

Consideration does however need to be given in respect to the unprecedented situation the school staff, students, parents and governing body found themselves in, with relation to the COVID 19 pandemic.

During this time governor meetings were held via zoom and focused on emergent issues in relation to the managing of students education, and immediate decisions in relation to risk assessments, policies and the safety of the school community.

h. Trade union facility time

No employees served as relevant union officials during the year.

Objectives and activities

a. Objects and aims

Putnoe Primary School's objects are specifically restricted to the following:

- To advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum.

- To promote for the benefit of the inhabitants of Bedford and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social welfare and with the object of improving the condition of life of the said inhabitants.

b. Objectives, strategies and activities

1. To improve the achievement of all pupils and to monitor the standards and progress of reading, writing and maths across all the school. Instilling in all pupils a love of reading - OfSTED priority.

2. To ensure that all pupils receive the appropriate support in order to reach their academic potential. In particular to continue to record and track pupil premium expenditure and the impact of this.

3. To monitor progress in relation to the School Improvement Plan and the specific targets set out within this.

Objectives and activities (continued)

c. Public benefit

In setting the Academy's objectives and planning its activities, the Governing Body have given careful consideration to the Charity Commission's general guidance on public benefit. The Academy Trust's object is specifically restricted to the following:

- To advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, continuing, managing and developing a school offering a broad and balanced curriculum.

- To promote for the benefit of the inhabitants of Bedford and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social; welfare and with the object of improving the condition of life of the said inhabitants.

The Academy is a non-selective school serving Bedford. It is subject to the current statutory arrangements as laid down in the national Admissions Code.

Strategic report

Achievements and performance

The school continues in its role as a centre of global learning by Eco Schools, being a Global Ambassador school. It supports schools in the community, and beyond, to develop global learning across the curriculum.
The school is recognised as a centre of Excellence for the arts, supporting schools beyond the Borough to embed the arts in their curriculum. The school continues to explore ways of developing the arts within the curriculum, including developing technology within the school (green screens). Putnoe Primary is also looking in to a project to develop arts careers.

The school currently holds several awards; Artsmark Platinum, International Schools Award, Science Quality Mark, Basic Skills Award, Music Mark, ICT Mark, School Games Gold and Eco Schools Green Flag.

The Headteacher works as a LLE (Local Leader of Education) and chairs BACE (Bedford Arts and Cultural Education), an Arts Council England initiative.

The Friends of Putnoe group has continued to support the school with a number of fund raising initiatives. The school is achieved the LPPA (Leading Parent Partnership Award).

The school remains rigorous in its mission to raise standards, identifying underachievement where it is occurring and developing strategies and interventions to address these issues. This however has proved more challenging during the current academic year as the focus has had to be on maintain a meaningful education for it's students in a distance learning environment. The governors have been regularly updated with respect to progress in this area, however the usual monitoring and assessment date has obviously not been available.

Data Review

The school is in a different position this year as a result of coronavirus. The large majority of children were absent from school for a period of 5 months. As a direct result, there has been an impact, nationally, on the academic achievement of children in all year groups. Blended learning, although varied and engaging, was not delivered in the same way as usual and feedback could not be as instant and diagnostic.

The national challenge has been to establish the attainment levels of children as they returned to school and identify the gaps in knowledge/learning. Once these gaps are established, a careful catch-up plan is required to close the identified gaps. Government funding is expected to support this process.

In order to provide the children with a meaningful assessment, children in Y2-6 sat the end of year test from their previous year group. In each table, the end of year expected and exceeding percentages are given in addition to the average point score for the group. In the 2017-18 and 2018-19 columns, scores are given for the previous year groups who completed the same tests in the two years prior to this year. This enables a point of comparison to be made in the scores we have seen similar aged children score in the past.

Reception and Y1 were not in a position to carry out formal assessments within the first term but will do so in term 2.

Strategic report (continued)

Achievements and performance (continued)

Data Comparison

Year 2 (End of Y1 Test)

Reading

Year 1 Set C	2017-2018 (Sum A 2018)	2018-2019 (Sum A 2019)	2020-2021 (Aut A 2020)
Current Term EXP	56%	49%	36%
EOY EXP	43%	27%	29%
EOY EXC	27%	13%	11%
Average Score	11/20	9/20	8/20

SPAG

Year 1 Set C	2017-2018 (Sum A 2018)	2018-2019 (Sum A 2019)	2020-2021 (Aut A 2020)
Current Term EXP	79%	69%	62%
EOY EXP	70%	56%	61%
EOY EXC	53%	26%	25%
Average Score	14/20	11/20	11/20
Paper 1	7/10	6/10	5/10
Paper 2	7/10	6/10	6/10

Maths

Year 1 Set C	2017-2018 (Sum A 2018)	2018-2019 (Sum A 2019)	2020-2021 (Aut A 2020)
Current Term EXP	74%	80%	63%
EOY EXP	64%	66%	51%
EOY EXC	34%	7%	10%
Average Score	21/40	23/40	20/40
Paper 1	8/20	8/20	7/20
Paper 2	14/20	15/20	13/20

Strategic report (continued)

Achievements and performance (continued)

Data Comparison

Year 3 (End of Y2 Test)

Reading

2019 QCA Paper	2017-2018 (Sum A 2018)	2018-2019 (Sum A 2019)	2020-2021 (Aut A 2020)
Current Term EXP	54%	56%	64%
EOY EXP	54%	56%	62%
EOY EXC	8%	14%	14%
Average Score	24/40	24/40	24/40

SPAG

2019 QCA Paper	2017-2018 (Sum A 2018)	2018-2019 (Sum A 2019)	2020-2021 (Aut A 2020)
Current Term EXP	54%	-	49%
EOY EXP	54%	-	41%
EOY EXC	10%	-	11%
Average Score	11/20	-	11/20
Paper 1	13/20	-	10/20
Paper 2	24/40	-	21/40

Maths

2019 QCA Paper	2017-2018 (Sum A 2018)	2018-2019 (Sum A 2019)	2020-2021 (Aut A 2020)
Current Term EXP	63%	63%	51%
EOY EXP	63%	63%	45%
EOY EXC	10%	16%	5%
Average Score	39/60	36/60	29/60
Paper 1	19/25	17/25	12/25
Paper 2	20/35	19/35	17/35

Strategic report (continued)

Achievements and performance (continued)

Data Comparison

Year 4 (End of Y3 Test)

Reading

Year 3 Set C	2017-2018 (Sum A 2018)	2018-2019 (Sum A 2019)	2020-2021 (Aut A 2020)
Current Term EXP	60%	44%	51%
EOY EXP	51%	36%	44%
EOY EXC	5%	0%	1%
Average Score	24/50	21/50	22/50

SPAG

Year 3 Set C	2017-2018 (Sum A 2018)	2018-2019 (Sum A 2019)	2020-2021 (Aut A 2020)
Current Term EXP	68%	51%	46%
EOY EXP	62%	49%	40%
EOY EXC	8%	3%	4%
Average Score	41/70	35/70	36/70
Paper 1	30/50	25/50	26/50
Paper 2	12/50	10/50	11/50

Maths

Year 3 Set C	2017-2018 (Sum A 2018)	2018-2019 (Sum A 2019)	2020-2021 (Aut A 2020)
Current Term EXP	55%	37%	27%
EOY EXP	47%	30%	20%
EOY EXC	2%	3%	2%
Average Score	53/110	49/110	44/110
Paper 1	22/40	22/40	19/40
Paper 2	15/35	13/35	13/35
Paper 3	16/35	13/35	12/35

Strategic report (continued)

Achievements and performance (continued)

Data Comparison

Year 5 (End of Y4 Test)

Reading

Year 4 Set C	2017-2018 (Sum A 2018)	2018-2019 (Sum A 2019)	2020-2021 (Aut A 2020)
Current Term EXP	59%	51%	20%
EOY EXP	49%	42%	13%
EOY EXC	2%	2%	0%
Average Score	25/50	24/50	17/50

SPAG

Year 4 Set C	2017-2018 (Sum A 2018)	2018-2019 (Sum A 2019)	2020-2021 (Aut A 2020)
Current Term EXP	76%	83%	58%
EOY EXP	67%	73%	49%
EOY EXC	26%	22%	5%
Average Score	44/70	44/70	35/70
Paper 1	32/50	32/50	25/50
Paper 2	12/20	12/20	9/20

Maths

Year 4 Set C	2017-2018 (Sum A 2018)	2018-2019 (Sum A 2019)	2020-2021 (Aut A 2020)
Current Term EXP	57%	66%	34%
EOY EXP	57%	63%	24%
EOY EXC	8%	7%	4%
Average Score	62/110	65/110	49/110
Paper 1	30/40	31/40	24/40
Paper 2	18/35	19/35	14/35
Paper 3	14/35	14/35	12/35

Strategic report (continued)

Achievements and performance (continued)

Data Comparison

Year 6 (End of Y5 Test)

Reading

2016 QCA Paper		2015-2016 (Sum A 2016)	2016-2017 (Spr B 2017)	2017-2018 (Spr B 2018)	2018-2019 (Aut B 2018)	2019-2020 (Aut A 2019)	2020-2021 (Aut A 2020)
Current Term EXP		-	-	71%	75%	83%	81%
EOY EXP		49%	42%	54%	45%	52%	45%
EOY EXC		5%	10%	6%	11%	8%	4%
Average Score		19/50	19/50	24/50	20/50	20/50	19/50
EOY SATs	EXP	49%	52%	70%	57%	N/A	N/A
	EXC	5%	15%	23%	17%	N/A	N/A

SPAG

2016 QCA Paper		2015-2016 (Sum A 2016)	2016-2017 (Spr B 2017)	2017-2018 (Spr B 2018)	2018-2019 (Aut B 2018)	2019-2020 (Aut A 2019)	2020-2021 (Aut A 2020)
Current Term EXP		-	-	76%	92%	92%	88%
EOY EXP		82%	60%	73%	63%	68%	46%
EOY EXC		24%	25%	11%	25%	17%	9%
Average Score		53/70	45/70	45/70	47/70	46/70	40/70
Paper 1		38/50	32/50	31/50	33/50	31/50	26/50
Paper 2		15/20	13/20	14/20	15/20	15/20	14/20
EOY SATs	EXP	82%	87%	88%	74%	N/A	N/A
	EXC	24%	44%	50%	42%	N/A	N/A

Maths

2016 QCA Paper		2015-2016 (Sum A 2016)	2016-2017 (Spr B 2017)	2017-2018 (Spr B 2018)	2018-2019 (Aut B 2018)	2019-2020 (Aut A 2019)	2020-2021 (Aut A 2020)
Current Term EXP		-	-	79%	76%	81%	60%
EOY EXP		78%	65%	74%	49%	47%	25%
EOY EXC		20%	20%	10%	9%	5%	2%
Average Score		75/110	67/110	70/110	60/110	57/110	40/110
Paper 1		-	30/40	31/40	27/40	26/40	18/40
Paper 2		-	19/35	19/35	17/35	16/35	11/35
Paper 3		-	19/35	20/35	16/35	15/35	11/35
EOY SATs	EXP	78%	73%	79%	71%	N/A	N/A

Strategic report (continued)

Achievements and performance (continued)

Going concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Financial review

The Academy had a satisfactory financial period to 31 August 2020, with total income of £2,891,648 comprising capital funding of £18,596 and other grants and funding of £2,748,966. Of this other income £124,086 was received to fund educational operations.

Total expenditure amounted to £3,215,086 but includes £217,118 of depreciation allocated to the restricted fixed asset fund. Pension adjustments arising from the actuarial valuation amounting to £156,000 are also included in total expenditure. Revenue expenditure before depreciation and defined benefit pension scheme adjustments amounts to £2,841,968 leaving a surplus of £49,680 for the year arising on the other restricted and restricted revenue funds. After adjusting for the restricted fixed asset fund and pension fund the net movement in the year before actuarial losses amounts to £323,438.

Most of the Academy's income is obtained from the Department for Education via the Education and Skills Funding Agency in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the Department for Education during the year ended 31 August 2020 and the associated expenditure are shown as Restricted Funds in the Statement of Financial Activities and the grants received are detailed in note 3 to the financial statements.

GAG funding was the core funding element to the provision of educational services for the year. Of the total income for educational purposes, excluding capital grants, some 77% was spent on teaching and educational support staff and 10% on other support staff. Total staff costs represent 87% of total income, excluding capital grants

The Academy has taken on the deficit in the Local Government Pension Scheme in respect of its support staff transferred on conversion. The deficit is incorporated within the Statement of Financial Activity with details in Note 22 to the financial statements.

Any surplus funds are swept nightly into a Liquidity Select account earning interest. No further investment activities are undertaken.

Strategic report (continued)

Financial review (continued)

a. Reserves policy

The level of reserves held takes into account the nature of income and expenditure streams, the need to match them with commitments, including future capital projects, and the nature of reserves. This applies particularly to funds earmarked for future capital projects. The level of reserves will be kept under review by the Governors.

Reserves at the end of the period 31 August 2020 were £6,254,816 comprising £253,830 of restricted general funds, £203,369 of unrestricted general funds, £7,476,617 of restricted fixed asset fund and a pension reserve deficit of £1,679,000.

The crèche was built and is operating fully. The media suite has also been revamped and is now a valuable teaching resource. The oil tank was successfully removed, as planned, which has improved our storage capabilities. The heating has been serviced in the sports hall – this now operates more effectively (the sports hall refurb has not yet taken place). Significant exterior improvements were made around the school. Included in these improvements was the fitting of exterior wooden cladding to the rear of the school – this has improved the water tightness of these buildings and forms part of our building/roofing project.

The carry forward reserves are more important than ever this year. In a typical year, the school could expect to receive approximately £150,000 in revenue from facilities and services hire e.g. lettings. This income is likely to be reduced due to COVID-19 restrictions. An allowance is therefore required to cover for this loss of income to the school. The crèche runs at a significant loss to the school. A loss of approximately £2,250 per month requires consideration. Other COVID related costs also need to be taken into consideration. This includes increased costs in waste disposal, ICT equipment for staff to deliver remote learning, upgrades and improvements to the schools ICT hardware provision for pupils and ongoing hygiene products. We are currently awaiting a decision on a legal matter relating to the replacement of cladding to the rear of the school. At present, the contractor is refusing to accept responsibility for the incorrect fitting and cleaning of the cladding which has caused permanent damage to the exterior of the school. Legal advice is being sought and a contingency of £40,000 allocated for its replacement if required.

The deficit on the pension reserve relates to the non-teaching staff pension scheme (Local Government Pension Scheme) where, unlike the Teachers' Pension Scheme, separate assets are held to fund future liabilities as discussed in note 22. The deficit can be met in the longer term from any combination of increased employer or employee contributions, increased government funding or changes to scheme benefits.

At 31 August 2020 the total funds comprised:

Unrestricted		£203,369
Restricted:	Fixed asset funds	£7,476,617
	Pension reserve	(£1,679,000)
	Other	£253,830
		£6,254,816

Strategic report (continued)

Financial review (continued)

b. Investment policy

The School's Investment Strategy is:

- Regularly monitor cash flow and current/fund account balances to ensure immediate financial commitments can be met (payroll and payments runs) and that the accounts have adequate balances to meet forthcoming commitments.
- Funds surplus to immediate cash requirements (set at £10k) are transferred nightly to the School's liquidity deposit account bearing a higher interest rate.
- Periodically review interest rates and compare with other investment opportunities.
- The School's current policy is to only invest funds in risk free and immediately accessible deposit accounts.

Any change in policy requires the approval of Governors via the Management Committee.

c. Principal risks and uncertainties

The Governing Body has a comprehensive risk management process to identify and monitor the risks faced by the Academy.

The financial risks the Academy faces are mitigated by the fact that they relate largely to bank balances, cash and trade creditors, with limited trade (and other) debtors. The exception is the Pension Scheme for Local Government Employees which has a current shortfall of £1,679,000 which the Academy is making up over 7 years. This amount is booked as a liability in these financial statements.

Fundraising

The core objective to the PTA is to enhance the education of pupils at Putnoe Primary School by:

- Developing and maintaining close cooperation between school staff, parents and other associates of the school.
- Providing the necessary facilities to engage in activities which support the school and advance the education, health and welfare of the pupils.
- Identifying and representing the view of parents with regard to the school's operation, attainment, etc.

Plans for future periods

To continue to raise attainment across the school the Governors intend to monitor the curriculum and ensure reading skills continue to improve for every child. Access to the arts and culture will continue to be a high priority, giving pupils those skills and experiences that will enable them to become citizens of the world.

This coming year the school will be focusing on:

• Supporting the government funded catch-up programme	£65,000
• Covering lost facilities and services hire income	Up to £100,000
• ICT road map to ensure the high standard of teaching	£80,000
• Refurbish sports hall	£100,000

Funds held as custodian on behalf of others

No such funds are held by Putnoe Primary School.

Disclosure of information to auditors

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Trustees' Report, incorporating a strategic report, was approved by order of the Board of Trustees, as the company directors and signed on its behalf by:

.....
Mr Carl Du Plessis
(Chair of Trustees)

GOVERNANCE STATEMENT

Scope of responsibility

As Trustees, we acknowledge we have overall responsibility for ensuring that Putnoe Primary School has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

As Trustees, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

The Board of Trustees has delegated the day-to-day responsibility to the Headteacher, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Putnoe Primary School and the Secretary of State for Education. They are also responsible for reporting to the board of Trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The **Board of Trustees** has formally met 6 times during the year.

Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
Mr Carl Du Plessis, Parent Governor & Chair	5	6
Mrs Deborah Orr, Parent Governor & Vice Chair	5	6
Mrs Gillian Peck, Headteacher	2	2
Mrs Allison Llewellyn, Staff Governor	6	6
Miss E Shakeshaft, Staff Governor	4	6
Rev Simon Dommett, Co-opted Governor (resigned 19 October 2020)	1	6
Mrs Emily Perry, Co-opted Governor (appointed 25 September 2019)	5	5
Mrs Louise Smith, Co-opted Governor (appointed 25 September 2019)	0	0
Mrs Anna Smith, Co-opted Governor (appointed 25 September 2019)	5	5
Dr David Rooks, Co-opted Governor (appointed 3 December 2019)	4	4
Mr Anthony Duffy, Co-opted Governor (appointed 3 December 2019)	4	4
Mr Simon Petch, Deputy Headteacher and Acting Headteacher (appointed 6 January 2020)	3	3

The Governors have completed a Governor Health check in early 2019. Three areas have been identified for improvement over the next year. Most urgent of these is improving our understanding of pupil assessment data. Training for Governors in this area is already included in the strategic plan for the next year. The other two areas relate to communication with stakeholders and the need to be more proactive in opening channels of communication. The main groups worthy of better communication are parents through the School website and staff through staff meetings.

GOVERNANCE STATEMENT (CONTINUED)

Review of value for money

As Accounting Officer, the Headteacher has responsibility for ensuring that the Academy delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Academy's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Academy has delivered improved value for money during the year by:

- Acquiring three quotes for purchases over the limit of £10,000.
- Ensuring that the Management Committee has available regular updated audits concerning budget holder reports, to monitor effective use of resources.
- Continually develop the School's target setting and tracking systems and share outcomes and analyses with staff and Governors to ensure finances are directed towards highlighted areas of need.

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Putnoe Primary School for the year 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements.

Capacity to handle risk

The Board of Trustees has reviewed the key risks to which the Academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy's significant risks that has been in place for the year 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

The risk and control framework

The Academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Management Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines; and
- identification and management of risks.

GOVERNANCE STATEMENT (CONTINUED)

The risk and control framework (continued)

The Board of Trustees has considered the need for a specific internal audit function and has decided not to appoint an internal auditor. However, the Trustees have appointed MHA MacIntyre Hudson, the external auditors, to perform additional checks.

The external auditors' role includes giving advice on financial matters and performing a range of checks on the Academy's financial systems. In particular the checks carried out in the current period included:

- testing of payroll systems
- testing of purchase systems
- testing of income systems
- testing of control account/bank reconciliations

On a termly basis, the external auditors report to the Board of Trustees through the Management Committee on the operation of the systems of control and on the discharge of the Trustees' financial responsibilities and annually prepares an annual summary report to the committee outlining the areas reviewed, key findings, recommendations and conclusions to help the committee consider actions and assess year on year progress.

Review of effectiveness

As Accounting Officer, the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the external auditors;
- the work of the executive managers within the Academy who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Management Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees and signed on their behalf by:

.....

Mr Carl Du Plessis
Chair of Trustees

Date: 7/12/2020

.....

Mr S Petch
Accounting Officer

Date: 07/12/2020

STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As Accounting Officer of Putnoe Primary School I have considered my responsibility to notify the Academy Board of Trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the Academy, under the funding agreement in place between the Academy and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2019.

I confirm that I and the Academy Board of Trustees are able to identify any material irregular or improper use of all funds by the Academy, or material non-compliance with the terms and conditions of funding under the Academy's funding agreement and the Academies Financial Handbook 2019.

I confirm that the following instances of material irregularity, impropriety or funding non-compliance have been discovered to date have been notified to the Board of Trustees and the ESFA. If any instances are identified after the date of this statement, these will be notified to the board of Trustees and ESFA.

Matter 1 - Monitoring the budget - management accounts:
During the year the academy failed to comply with section 2.21 of the Academies Financial Handbook in respect of the management accounts format. It was identified that a balance sheet is distributed on a monthly basis, however the Handbook states that the format must include an income and expenditure account, variation to budget report, cashflows and balance sheet.

Matter 2 - Risk management - risk register:
During the year the academy failed to comply with section 2.36 of the Academies Financial Handbook in which states the academy must maintain a risk register. It was identified a risk register is not held or maintained by the academy.

No other instances of material irregularity, impropriety or funding non-compliance have been discovered to date.

Simon C. Petch
.....
Mr Simon Petch
Accounting Officer

Date: 07/12/2020

STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Academies Accounts Direction published by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of Trustees and signed on its behalf by:



.....

Mr Carl Du Plessis
Chair of Governors

Date: 7/12/2020

INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF PUTNOE PRIMARY SCHOOL

Opinion

We have audited the financial statements of Putnoe Primary School (the 'Academy') for the year ended 31 August 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Academy's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF PUTNOE PRIMARY SCHOOL (CONTINUED)

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Other information includes the Reference and Administrative details, Trustees Report, incorporating the Strategic Report and the Directors Report, the Governance Statement, the Statement on Regularity, Propriety and Compliance and the Trustees Responsibilities Statement. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report (incorporating the Strategic report and the Directors report) for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Strategic report and Directors report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the Academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report including the Strategic Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF PUTNOE PRIMARY SCHOOL (CONTINUED)

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the Academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

Use of our report

This report is made solely to the Academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Atul Kariya FCCA (Senior Statutory Auditor)
for and on behalf of
MHA MacIntyre Hudson
Chartered Accountants
Statutory Auditor
Moorgate House
201 Silbury Boulevard
Milton Keynes
Buckinghamshire
MK9 1LZ

Date:

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO PUTNOE PRIMARY SCHOOL AND THE EDUCATION AND SKILLS FUNDING AGENCY

In accordance with the terms of our engagement letter dated 3 November 2020 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2019 to 2020, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Putnoe Primary School during the year 1 September 2019 to 31 August 2020 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Putnoe Primary School and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Putnoe Primary School and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Putnoe Primary School and ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Putnoe Primary School's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Putnoe Primary School's funding agreement with the Secretary of State for Education dated 27 March 2013 and the Academies Financial Handbook, extant from 1 September 2019, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2019 to 2020. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2019 to 31 August 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO PUTNOE PRIMARY SCHOOL AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2019 to 2020 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy's income and expenditure.

The work undertaken to draw our conclusion includes:

- reviewing the Minutes of the meetings of the Governing Body and other evidence made available to us, relevant to our consideration of regularity;
- a review of the objectives and activities of the Academy, with reference to the income streams and other information available to us as auditors of the Academy;
- testing of a sample of payroll payments to staff;
- testing of a sample of payments to suppliers and other third parties;
- consideration of governance issues; and
- evaluating the internal control procedures and reporting lines, testing as appropriate and making appropriate enquiries of the Accounting Officer.

Conclusion

In the course of our work, except for the matters listed below nothing has come to our attention which suggest in all material respects the expenditure disbursed and income received during the year 1 September 2019 to 31 August 2020 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Matter 1 - Monitoring the budget - management accounts:
During the year the academy failed to comply with section 2.21 of the Academies Financial Handbook in respect of the management accounts format. It was identified that a balance sheet is distributed on a monthly basis, however the Handbook states that the format must include an income and expenditure account, variation to budget report, cashflows and balance sheet.

Matter 2 - Risk management - risk register:
During the year the academy failed to comply with section 2.36 of the Academies Financial Handbook in which states the academy must maintain a risk register. It was identified a risk register is not held or maintained by the academy.

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO PUTNOE PRIMARY SCHOOL AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)

MHA MacIntyre Hudson
Chartered Accountants
Statutory Auditor
Moorgate House
201 Silbury Boulevard
Milton Keynes
Buckinghamshire
MK9 1LZ

Date:

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2020

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Restricted fixed asset funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:						
Donations and capital grants	3	-	-	18,596	18,596	349,068
Charitable activities	4	-	2,791,154	-	2,791,154	2,671,139
Other trading activities	5	80,877	250	-	81,127	89,975
Investments	6	771	-	-	771	1,176
Total income		81,648	2,791,404	18,596	2,891,648	3,111,358
Expenditure on:						
Raising funds		7,666	-	-	7,666	7,125
Charitable activities		48,323	2,941,979	217,118	3,207,420	3,110,392
Total expenditure	7	55,989	2,941,979	217,118	3,215,086	3,117,517
Net movement in funds before other recognised gains/(losses)		25,659	(150,575)	(198,522)	(323,438)	(6,159)
Other recognised losses:						
Actuarial losses on defined benefit pension schemes	22	-	(546,000)	-	(546,000)	(352,000)
Net movement in funds		25,659	(696,575)	(198,522)	(869,438)	(358,159)
Reconciliation of funds:						
Total funds brought forward		177,710	(728,595)	7,675,139	7,124,254	7,482,413
Net movement in funds		25,659	(696,575)	(198,522)	(869,438)	(358,159)
Total funds carried forward		203,369	(1,425,170)	7,476,617	6,254,816	7,124,254

The notes on pages 34 to 58 form part of these financial statements.

PUTNOE PRIMARY SCHOOL
(A Company Limited by Guarantee)
REGISTERED NUMBER: 08434113

BALANCE SHEET
AS AT 31 AUGUST 2020

	Note		2020 £		2019 £
Fixed assets					
Tangible assets	13		**7,467,672**		7,642,677
			7,467,672		7,642,677
Current assets					
Debtors	14	**113,515**		230,029	
Cash at bank and in hand		**401,801**		315,178	
		515,316		545,207	
Creditors: amounts falling due within one year	15	**(49,172)**		(86,630)	
Net current assets			**466,144**		458,577
Total assets less current liabilities			**7,933,816**		8,101,254
Defined benefit pension scheme liability	22		**(1,679,000)**		(977,000)
Total net assets			**6,254,816**		7,124,254
Funds of the Academy					
Restricted funds:					
Fixed asset funds	16	**7,476,617**		7,675,139	
Restricted income funds	16	**253,830**		248,405	
Restricted funds excluding pension asset	16	**7,730,447**		7,923,544	
Pension reserve	16	**(1,679,000)**		(977,000)	
Total restricted funds	16		**6,051,447**		6,946,544
Unrestricted income funds	16		**203,369**		177,710
Total funds			**6,254,816**		7,124,254

The financial statements on pages 30 to 58 were approved by the Trustees, authorised for issue and are signed on their behalf, by:

BALANCE SHEET (CONTINUED)
AS AT 31 AUGUST 2020

.....
Mr Carl Du Plessis
Chair of Governors

Date: 7/12/2020

Simon C Petch
.....
Mr Simon Petch
Accounting Officer

Date: 07/12/2020

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2020

	Note	2020 £	2019 £
Cash flows from operating activities			
Net cash provided by/(used in) operating activities	18	**109,369**	(127,629)
Cash flows from investing activities	19	**(22,746)**	(326,693)
Change in cash and cash equivalents in the year		**86,623**	(454,322)
Cash and cash equivalents at the beginning of the year		**315,178**	769,500
Cash and cash equivalents at the end of the year	20, 21	**401,801**	315,178

The notes on pages 34 to 58 form part of these financial statements

1. Accounting policies

Putnoe Primary School is a private company limited by guarantee, incorporated in England. Its registered number and address of registered office are detailed on page 1. The nature of the academy trust's operation and principal activity are detailed in the Trustees' Report.

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

The financial statements are prepared in £ sterling, rounded to the nearest £1.

1.1 Basis of preparation of financial statements

The financial statements of the Academy, which is a public benefit entity under FRS 102, have been prepared under the historic cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2019 to 2020 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Putnoe Primary School meets the definition of a public benefit entity under FRS 102.

1.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Academy to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Academy has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

1. Accounting policies (continued)

1.3 Income

All incoming resources are recognised when the Academy has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

- **Grants**

  Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

  General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the year is deducted from income and recognised as a liability.

  Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance Sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

- **Donations**

  Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

- **Other income**

  Other income, including the hire of facilities, is recognised in the year it is receivable and to the extent the Academy has provided the goods or services.

- **Donated goods, facilities and services**

  The value of donated services and gifts in kind provided to the Academy Trust are recognised at their open market value in the period in which they are receivable as incoming resources, where the benefit to the Academy Trust can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities incorporating Income and Expenditure Account, except where the gift in kind was a fixed asset in which case the amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the Academy Trust's policies.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

1. Accounting policies (continued)

1.4 Expenditure (continued)

- **Charitable activities**
  These are costs incurred on the Academy's educational operations, including support costs and costs relating to the governance of the Academy apportioned to charitable activities.

  All resources expended are inclusive of irrecoverable VAT.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Academy; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.6 Taxation

The Academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the Academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.7 Tangible fixed assets

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of each asset, less their estimated residual value over its expected useful life, as follows:

1. Accounting policies (continued)

1.7 Tangible fixed assets (continued)

Depreciation is provided on the following basis:

Freehold buildings	-	2% per annum on a straight line basis
Furniture and fixtures	-	25% per annum on a straight line basis
Plant and equipment	-	25% per annum on a straight line basis

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.10 Liabilities

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.11 Financial instruments

The Academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy and their measurement bases are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments. Amounts due to the Academy's wholly owned subsidiary are held at face value less any impairment.

Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in note 15. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to the Academy's wholly owned subsidiary are held at face value less any impairment.

1. Accounting policies (continued)

1.12 Operating leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

1.13 Pensions

Retirement benefits to employees of the Academy are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Academy in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance Sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

1.14 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

Investment income, gains and losses are allocated to the appropriate fund.

2. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 22, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2020. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Critical areas of judgment:

The judgments that have had a significant effect on amounts recognised in the Financial Statements are those concerning the choice of depreciation policies and asset lives.

3. Income from donations and capital grants

	Restricted fixed asset funds 2020 £	**Total funds 2020** £	Total funds 2019 £
Capital Grants	18,596	**18,596**	349,068
Total 2019	349,068	349,068	

4. Funding for the academy's educational operations

	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
DfE/ESFA grants			
General Annual Grant (GAG)	2,152,816	**2,152,816**	2,207,628
Pupil Premium	271,317	**271,317**	280,020
Other ESFA/DfE grants	229,881	**229,881**	99,867
	2,654,014	**2,654,014**	2,587,515
Other government grants			
Local authority grants	94,952	**94,952**	60,099
	94,952	**94,952**	60,099
Other funding			
Other income	42,188	**42,188**	23,525
	42,188	**42,188**	23,525
	2,791,154	**2,791,154**	2,671,139
Total 2019	2,671,139	2,671,139	

5. Income from other trading activities

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Hire of facilities	12,506	-	**12,506**	6,607
Other income	14,437	250	**14,687**	12,788
School shop	10,713	-	**10,713**	14,215
School clubs	43,221	-	**43,221**	56,365
Total 2020	80,877	250	**81,127**	89,975
Total 2019	89,975	-	89,975	

6. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Bank interest receivable	771	**771**	1,176

7. Expenditure

	Staff Costs 2020 £	Premises 2020 £	Other 2020 £	Total 2020 £	Total 2019 £
Expenditure on fundraising trading activities:					
Direct costs	-	-	7,666	**7,666**	7,125
Educational operations:					
Direct costs	2,222,357	-	195,639	**2,417,996**	2,300,297
Allocated support costs	294,905	236,743	257,776	**789,424**	810,095
Total 2020	2,517,262	236,743	461,081	**3,215,086**	3,117,517
Total 2019	2,364,455	249,664	503,398	3,117,517	

8. Analysis of expenditure by activities

	Activities undertaken directly 2020 £	Support costs 2020 £	Total funds 2020 £	Total funds 2019 £
Educational operations	2,417,996	789,424	**3,207,420**	3,110,392
Total 2019	2,300,297	810,095	3,110,392	

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2020 £	Total funds 2019 £
Pension cost	**17,000**	12,000
Staff costs	**294,905**	282,140
Depreciation	**217,118**	249,664
Technology costs	**13,425**	14,304
Maintenance of premises and equipment	**19,625**	32,441
Operating lease rentals	**9,056**	8,857
Rent and rates	**6,588**	7,973
Energy	**22,614**	24,737
Insurance	**10,296**	12,796
Catering	**129,889**	115,315
Other occupancy costs	**31,347**	30,498
Other support costs	**16,855**	17,617
Governance costs	**706**	1,753
	789,424	810,095

9. Net income/(expenditure)

Net income/(expenditure) for the year includes:

	2020 £	2019 £
Operating lease rentals	**16,591**	8,857
Depreciation of tangible fixed assets	**217,118**	249,664
Fees paid to auditors for:		
- audit	**8,425**	8,180
- other services	**1,995**	1,935

10. Staff

a. Staff costs

Staff costs during the year were as follows:

	2020 £	2019 £
Wages and salaries	**1,824,481**	1,793,020
Social security costs	**153,365**	144,397
Pension costs	**534,176**	414,471
	2,512,022	2,351,888
Agency staff costs	**5,240**	12,567
	2,517,262	2,364,455

b. Staff numbers

The average number of persons employed by the Academy during the year was as follows:

	2020 No.	2019 No.
Teaching	**24**	23
Administration and support	**64**	65
Management	**7**	6
	95	94

c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2020 No.	2019 No.
In the band £60,001 - £70,000	**1**	-
In the band £80,001 - £90,000	**1**	1

The above employees participated in the Teachers' Pension Scheme. During the year ended 31 August 2020 pension contributions for these staff members amounted to £36,103 (2019: £14,241).

10. Staff (continued)

d. Key management personnel

The key management personnel of the Academy comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the Academy was £396,010 (2019 £456,627).

11. Trustees' remuneration and expenses

One or more Trustees has been paid remuneration or has received other benefits from an employment with the Academy. The principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment. The value of Trustees' remuneration and other benefits was as follows:

		2020	2019
		£	£
Mrs Gillian Peck, Headteacher	Remuneration	**80,000 - 85,000**	85,000 - 90,000
	Pension contributions paid	**5,000 - 10,000**	10,000 - 15,000
Mrs Allison Llewellyn, Staff Governor	Remuneration	**35,000 - 40,000**	35,000 - 40,000
	Pension contributions paid	**0 - 5,000**	5,000 - 10,000
Miss Emma Shakeshaft, Staff Governor	Remuneration	**40,000 - 45,000**	35,000 - 40,000
	Pension contributions paid	**5,000 - 10,000**	5,000 - 10,000
Mr Simon Petch, Deputy Headteacher and Acting Headteacher from 2 January 2020	Remuneration	**65,000 - 70,000**	N/a
	Pension contributions paid	**5,000 - 10,000**	N/a

During the year ended 31 August 2020, no Trustee expenses have been incurred (2019 - £NIL).

12. Trustees' and Officers' insurance

The Academy has opted into the Department of Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme membership.

13. Tangible fixed assets

	Freehold property £	Plant and equipment £	Furniture and fixtures £	Total £
Cost or valuation				
At 1 September 2019	**8,012,231**	**429,505**	**226,585**	**8,668,321**
Additions	**-**	**39,784**	**2,329**	**42,113**
At 31 August 2020	**8,012,231**	**469,289**	**228,914**	**8,710,434**
Depreciation				
At 1 September 2019	**583,158**	**264,541**	**177,945**	**1,025,644**
Charge for the year	**120,815**	**74,209**	**22,094**	**217,118**
At 31 August 2020	**703,973**	**338,750**	**200,039**	**1,242,762**
Net book value				
At 31 August 2020	**7,308,258**	**130,539**	**28,875**	**7,467,672**
At 31 August 2019	7,429,073	164,964	48,640	7,642,677

Included in freehold property is freehold land at valuation at conversion to Academy status of £2,000,000 which is not depreciated. The Governors consider that the valuation of the freehold property remains appropriate as at 31 August 2020.

14. Debtors

	2020 £	2019 £
Trade debtors	**980**	34,305
Other debtors	**10,574**	62,076
Prepayments and accrued income	**101,961**	133,648
	113,515	230,029

15. Creditors: Amounts falling due within one year

	2020 £	2019 £
Trade creditors	**719**	17,774
Other taxation and social security	**-**	5,625
Accruals and deferred income	**48,453**	63,231
	49,172	86,630

Deferred income

	2020 £	2019 £
Deferred income at 1 September 2019	**45,643**	42,138
Resources deferred during the year	**28,928**	45,643
Amounts released from previous years	**(45,643)**	(42,138)
Deferred income at 31 August 2020	**28,928**	45,643

At the balance sheet date the Academy Trust was holding funds received in advance for the following purposes: capital funding £nil (2019: £8,069), Universal Infant Free School Meals £28,928 (2019: £34,924) and trip income £nil (2019: £2,650).

16. Statement of funds

	Balance at 1 September 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2020 £
Unrestricted funds						
General unrestricted funds	177,710	81,648	(55,989)	-	-	203,369
Restricted general funds						
General Annual Grant (GAG)	-	2,152,816	(2,183,458)	30,642	-	-
Other restricted funds	248,405	638,588	(602,521)	(30,642)	-	253,830
Pension reserve	(977,000)	-	(156,000)	-	(546,000)	(1,679,000)
	(728,595)	2,791,404	(2,941,979)	-	(546,000)	(1,425,170)
Restricted fixed asset funds						
Fixed asset fund	7,675,139	18,596	(217,118)	-	-	7,476,617
Total Restricted funds	6,946,544	2,810,000	(3,159,097)	-	(546,000)	6,051,447
Total funds	7,124,254	2,891,648	(3,215,086)	-	(546,000)	6,254,816

16. Statement of funds (continued)

The specific purposes for which the funds are to be applied are as follows:

The General Annual Grant (GAG) must be used for the normal running costs of the Academy.

Under the funding agreement with the Secretary of State, the Academy Trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2020.

The unrestricted general fund has been created to recognise the incoming and outgoing resources in respect of activities undertaken by the Academy Trust which falls outside the scope of its core activities, at the disposal of the Trustees.

The other restricted funds relate to various school and educational activities which are not funded by the General Annual Grant. This includes pupil premium and other local authority funding for which income received is used to cover costs associated with these activities. Unrestricted funds are used to meet charitable objectives of the Academy at the discretion of the Governors.

The funds transfer of £30,642 between the General Annual Grant and the other restricted funds represents a reallocation of expenses during the year.

The defined benefit pension scheme relates to the pension deficit arising on the LGPS pension scheme. As at 31 August 2020 the fund is in deficit by £1,679,000 but given the nature of the liability this is not payable immediately. There are plans in place to meet the deficit such that it is not a constrain on reserves.

The restricted fixed asset fund was funded predominantly by the funds inherited on conversion from the Bedford Borough local authority following the transfer of the land and buildings. £8,945 of CIF funding received in the year and not yet spent is included in the restricted fixed asset fund.

16. Statement of funds (continued)

Comparative information in respect of the preceding year is as follows:

	Balance at 1 September 2018 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2019 £
Unrestricted funds						
General unrestricted funds	165,114	91,151	(56,772)	(21,783)	-	177,710
Restricted funds						
General Annual Grant (GAG)	256,621	2,225,706	(2,293,266)	(189,061)	-	-
Other restricted funds	204,787	445,433	(401,815)	-	-	248,405
Pension reserve	(509,000)	-	(116,000)	-	(352,000)	(977,000)
	(47,592)	2,671,139	(2,811,081)	(189,061)	(352,000)	(728,595)
Restricted fixed asset funds						
Fixed asset fund	7,364,891	349,068	(249,664)	210,844	-	7,675,139
Total Restricted funds	7,317,299	3,020,207	(3,060,745)	21,783	(352,000)	6,946,544
Total funds	7,482,413	3,111,358	(3,117,517)	-	(352,000)	7,124,254

17. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Restricted funds 2020 £	Restricted fixed asset funds 2020 £	Total funds 2020 £
Tangible fixed assets	-	-	7,467,672	**7,467,672**
Current assets	203,369	303,002	8,945	**515,316**
Creditors due within one year	-	(49,172)	-	**(49,172)**
Pension scheme liability	-	(1,679,000)	-	**(1,679,000)**
Total	203,369	(1,425,170)	7,476,617	**6,254,816**

Analysis of net assets between funds - prior period

	Unrestricted funds 2019 £	Restricted funds 2019 £	Restricted fixed asset funds 2019 £	Total funds 2019 £
Tangible fixed assets	-	-	7,642,677	7,642,677
Current assets	177,710	335,035	32,462	545,207
Creditors due within one year	-	(86,630)	-	(86,630)
Pension scheme liability	-	(977,000)	-	(977,000)
Total	177,710	(728,595)	7,675,139	7,124,254

18. Reconciliation of net expenditure to net cash flow from operating activities

	2020 £	2019 £
Net expenditure for the period (as per Statement of Financial Activities)	**(323,438)**	(6,159)
Adjustments for:		
Depreciation	**217,118**	249,664
Capital grants from DfE and other capital income	**(18,596)**	(349,068)
Interest receivable	**(771)**	(1,176)
Defined benefit pension scheme administration expenses	**1,000**	1,000
Defined benefit pension scheme cost less contributions payable	**138,000**	103,000
Defined benefit pension scheme finance cost	**17,000**	12,000
Decrease/(increase) in debtors	**116,514**	(54,394)
Decrease in creditors	**(37,458)**	(82,496)
Net cash provided by/(used in) operating activities	**109,369**	(127,629)

19. Cash flows from investing activities

	2020 £	2019 £
Interest from investments	**771**	1,176
Purchase of tangible fixed assets	**(42,113)**	(676,937)
Capital grants from DfE Group	**18,596**	349,068
Net cash used in investing activities	**(22,746)**	(326,693)

20. Analysis of cash and cash equivalents

	2020 £	2019 £
Cash in hand	**401,801**	315,178
Total cash and cash equivalents	**401,801**	315,178

21. Analysis of changes in net debt

	At 1 September 2019 £	Cash flows £	At 31 August 2020 £
Cash at bank and in hand	315,178	86,623	401,801
	315,178	86,623	401,801

22. Pension commitments

The Academy's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Bedford Borough Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016 and of the LGPS 31 March 2016.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

22. Pension commitments (continued)

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI, assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to TPS in the year amounted to £250,176 *(2019 - £181,471)*.

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (https://www.teacherspensions.co.uk/news/employers/2019/04/teachers-pensions-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Academy has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2020 was £187,000 *(2019 - £183,000)*, of which employer's contributions totalled £146,000 *(2019 - £143,000)* and employees' contributions totalled £ 41,000 *(2019 - £40,000)*. The agreed contribution rates for future years are 22.3 per cent for employers and 5.5 to 12.5 per cent for employees.

As described in note the LGPS obligation relates to the employees of the Academy, who were the employees transferred as part of the conversion from the maintained school and new employees who were eligible to, and did, join the Scheme in the year. The obligation in respect of employees who transferred on conversion represents their cumulative service at both the predecessor school and the Academy at the balance sheet date.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

22. Pension commitments (continued)

Principal actuarial assumptions

	2020 %	2019 %
Rate of increase in salaries	**3.25**	2.50
Rate of increase for pensions in payment/inflation	**2.25**	2.20
Discount rate for scheme liabilities	**1.65**	1.90
Commutation of pensions to lump sums	**50.00**	50.00

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2020 Years	2019 Years
Retiring today		
Males	**22.2**	20.7
Females	**24.3**	23.2
Retiring in 20 years		
Males	**23.4**	21.7
Females	**26.1**	24.7

Sensitivity analysis

	2020 £000	2019 £000
Discount rate +0.1%	**102,000**	66,000
Discount rate -0.1%	**(105,000)**	(68,000)
Mortality assumption - 1 year increase	**(116,000)**	(83,000)
Mortality assumption - 1 year decrease	**112,000**	81,000
CPI rate +0.1%	**95,000**	58,000
CPI rate -0.1%	**(92,000)**	(57,000)

22. Pension commitments (continued)

The Academy's share of the assets in the scheme was:

	2020 £	2019 £
Equities	**1,334,000**	1,146,000
Corporate bonds	**316,000**	258,000
Property	**186,000**	156,000
Cash and other liquid assets	**118,000**	77,000
Total market value of assets	**1,954,000**	1,637,000

The actual return on scheme assets was £105,000 *(2019 - £40,000)*.

The amounts recognised in the Statement of Financial Activities are as follows:

	2020 £	2019 £
Current service cost	**(284,000)**	(233,000)
Past service cost	**-**	(13,000)
Interest income	**33,000**	41,000
Interest cost	**(50,000)**	(53,000)
Administrative expenses	**(1,000)**	(1,000)
Total amount recognised in the Statement of Financial Activities	**(302,000)**	(259,000)

Changes in the present value of the defined benefit obligations were as follows:

	2020 £	2019 £
At 1 September	**2,614,000**	1,834,000
Current service cost	**284,000**	233,000
Interest cost	**50,000**	53,000
Employee contributions	**41,000**	40,000
Actuarial losses	**618,000**	351,000
Benefits paid	**26,000**	90,000
Past service costs	**-**	13,000
At 31 August	**3,633,000**	2,614,000

22. Pension commitments (continued)

Changes in the fair value of the Academy's share of scheme assets were as follows:

	2020 £	2019 £
At 1 September	**1,637,000**	1,325,000
Expected return on assets	**33,000**	41,000
Actuarial gains/(losses)	**72,000**	(1,000)
Employer contributions	**146,000**	143,000
Employee contributions	**41,000**	40,000
Benefits paid	**26,000**	90,000
Administration expenses	**(1,000)**	(1,000)
At 31 August	**1,954,000**	1,637,000

	2020 £	2019 £
The amounts recognised in the Balance Sheet are as follows:		
Closing defined benefit obligation	**(3,633,000)**	(2,614,000)
Closing fair value of scheme assets	**1,954,000**	1,637,000
Net defined benefit pension scheme liability	**(1,679,000)**	(977,000)

	2020 £	2019 £
Total remeasurements recognised in Other Comprehensive Income:		
Changes in financial assumptions	**(357,000)**	(482,000)
Changes in demographic assumptions	**(147,000)**	131,000
Other remeasurements	**(42,000)**	(1,000)
	(546,000)	(352,000)

23. Operating lease commitments

At 31 August 2020 the Academy had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020 £	2019 £
Not later than 1 year	**15,146**	16,591
Later than 1 year and not later than 5 years	**25,920**	34,976
Later than 5 years	**19,440**	29,160
	60,506	80,727

All commitments above relate to assets other than land and buildings.

24. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

25. Related party transactions

Owing to the nature of the Academy and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Academies Financial Handbook, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the Academy's financial regulations and normal procurement procedures relating to connected and related party transactions.

No related party transactions took place in the year, other than certain trustees' remuneration and expenses already disclosed in note 11.